

CAMPING RISK ASSESSMENT REGISTER

INSERT CAMP NAME HERE



Completion Date: DD/MM/YYYY

Risk ID	Risk Identification		Existing Control Measures	Like. Rating	Cons. Rating	Overall Risk	Proposed Control Measures	Responsible Person	Due Date	Notes
	What could happen?	Likely consequences								
Examples										
1	Student falling from high ropes course	Significant injury to camper. WHS impacts. Negative publicity impacting								This an example risk for illustration purposes
2	Camp registrations / hiring declining	Financial viability impacted.								This an example risk for illustration purposes
3	Intern bullied for prolonged period	Impact on individual bullied. Negative publicity impacting reputation. Cost of settlement.								This an example risk for illustration purposes
4	Camp staffer suffers work related injury	WHS/OHS impacts. Negative publicity impacting reputation.								This an example risk for illustration purposes
5	Board infighting	Lack of effective strategic direction								This an example risk for illustration purposes

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	What could happen?	Likely consequences								

Column Name	Description of contents
Risk ID	Unique identifier of risk for reference purposes.
What could happen	Describe the nature of the risk.
Likely consequences	Describe the consequences of the risk occurring.
Existing control measures	Describe any existing control measures that reduce the likelihood or consequences of the risk.
Like. Rating	Likelihood rating - L1 to L5, refer Risk Matrix on separate sheet.
Cons. Rating	Consequence rating - C1 to C5, refer Risk Matrix on separate sheet.
Proposed control measures	Describe proposed control measures to reduce the likelihood or consequences of the risk.
Responsible Person	The name of the person responsible for developing the proposed control measures.
Due date	The date by which the proposed control measure should be implemented.

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Likelihood

		<i>Example Values</i>	<i>Your campsite values</i>
L5	Almost Certain	Expected to occur in most circumstances	
L4	Likely	Expected to occur occasionally (more than 50% of time)	
L3	Possible	Expected sometimes (less than 50% of time)	
L2	Unlikely	Occurs only in unusual circumstances	
L1	Rare	Possible but not expected to occur	

Consequence

		<i>Example Values</i>	<i>Your campsite values</i>
C5	Extreme	Death and/or sustained national media coverage	
C4	Major	Extreme/permanent injuries; major negative state media	
C3	Moderate	Medical treatment required; one off state media or sustained local media	
C2	Minor	First aid required; one off digital media, TV or newspaper coverage	
C1	Insignificant	No treatment required; one off local media coverage	

Risk Matrix

		C1	C2	C3	C4	C5
		Insignificant	Minor	Moderate	Major	Extreme
L5	Almost Certain	Medium	Medium	High	High	High
L4	Likely	Low	Medium	Medium	High	High
L3	Possible	Low	Medium	Medium	High	High
L2	Unlikely	Low	Low	Medium	Medium	High
L1	Rare	Low	Low	Low	Medium	Medium

Escalation and Communication Actions

Overall Risk	Escalation & Communication Actions
High	Escalate to campsite governing body (Board); active plans in place; weekly monitoring
Medium	Escalate to senior management; active plans in place; monthly monitoring
Low	Responsible person monitoring; lower priority plans in place